**Heat Meter and Billing Framework Agreement – 10366**

**Local Authority User Agreement**

The Heat Metering and Billing Framework Agreement for services and associated equipment is available to your Local Authority.

Prior to placing your order, this form should be completed and returned to Fife Council Procurement Department at [billie.mitchell@fife.gov.uk](mailto:billie.mitchell@fife.gov.uk)

|  |  |
| --- | --- |
| Contact Details | |
| Local Authority: |  |
| Contact Name: |  |
| Contact Number: |  |
| Contact Email Address: |  |
| Customer Call Off Requirements (Prior to Order Process) | |
| Scope of Service Requirement: |  |
| Required Length of Contract: |  |
| Mini-Competition or Direct Award Process: |  |
| Estimated Value of Equipment Installation: | £ |
| Estimated Value of Annual Services: | £ |
| Planned Commencement Date: |  |
| Anticipated Completion Date (if known): |  |

Upon receipt of the completed form you will be provided with a Local Authority User Agreement Reference Number. This should be quoted in your documentation when placing an order through the framework with the chosen Provider.

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| --- | --- |
| Local Authority User Agreement - Reference Number |  |

**\*to be completed by Fife Council Procurement Department**

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| --- | --- |
| Customer Call Off Requirements (Prior to Order Process) | |
| Scope of Service Requirement: |  |
| Required Length of Contract: |  |
| Mini-Competition or Direct Award Process: |  |
| Estimated Value of Equipment Installation: | £ |
| Estimated Value of Annual Services: | £ |
| Planned Commencement Date: |  |
| Anticipated Completion Date (if known): |  |